

Norwich Town Deals Board
Monday 8 June 2021, 11am
Via MS Teams

AGENDA

Item	Notes	Action
1	<p>EOI Norwich City Council City College Norwich UEA</p> <p>The team are working with bidding organisations to produce the best possible submission Planning to submit all bids by 16th June The timescale is nationally driven and the timescale is very tight</p> <p>Percentage scores are specifically judged against the criteria of this fund. It is acknowledged that this may potentially exclude some viable projects which may be sensible to submit to another fund.</p> <p>Submission criteria is up to £3m. Government expect 2% project management costs are expected to fall within the £3m</p> <p>Bids are strongly judged on deliverability.</p> <p>Projects need to score above 80% to be considered – CHECK</p> <p>32 projects looking to delivery in Norwich Most deliver against more than one area Majority of projects also delivery across more than one investment priorities Very few projects delivering in Norwich only</p> <p>JB gave an overview of how the criteria scoring is applied. A peer review process to ensure consistency and internal panels have reviewed each bid.</p> <p>Funding for projects needs to be spent by the end of March.</p> <p>Review against 4 key areas.</p>	<p>ET to add to EOI Register</p>
2	<p>Bids – Lowest Scoring</p> <p>KG gave an overview of the lower scoring projects There is potential for some lower scoring projects to move further up the scoring following revisions and clarifications to their bids</p>	

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3 & 4	<p>Bids – Highest Scoring & Remaining bids for consideration</p> <p>4 very strong bids which will require a little more input to raise the projects above the 80%</p> <p>Top 6 projects come in at circa £1m</p> <p>GN there is a need to check and recognise synergy with Town Deal projects How do handle very sector specific projects when communicating to the local community Should we be ensuring focus across themes rather than a focus against single themes.</p> <p>VM suggested a letter of support at point of submission from the Town Deal Board would be desirable</p> <p>KG demonstrated that there is a good spread across themes in the top scoring projects.</p> <p>CL there is a case for some sector specific projects where they are scoring highly for submission</p> <p>AD stated that there is consensus that there is a solid set of projects for County to develop and take forward</p> <p>Agreed to add a 15 minute update to the Town Deal Board agenda for the 14/6.</p> <p>KG requested any feedback on projects by Friday 11th.</p>	
5	<p>Summary AOB</p> <p>None</p>	

Ref	Item	Purpose	Time	Lead
1	Welcome and Overview of the CRF Process	Role of Board in shortlisting CRF bids for Norwich	11am	Andrew Dernie Vince Muspratt and Karen Gibson
2	Bids – lowest scoring	Overview of the lowest scoring bid which are not recommended for shortlisting	11:15am	Norfolk County Council CRF Team
3	Bids – highest scoring	Overview of the highest scoring bids which are recommended	11:20am	Norfolk County Council CRF Team
4	Bids – remaining bids for consideration	Overview of midscoring bids – selection of those to be recommended for inclusion with those in the highest scoring category	11:50am	Norfolk County Council CRF Team All

Ref	Item	Purpose	Time	Lead
5	Summary and Any Other Business	Norwich Shortlist for CRF	12:50pm	Norfolk County Council CRF Team All

Forward meeting dates:

14 June 10am – 11.30am – Outstanding business case sign-off 28

June 2021, 10am-11.30am

Further forward meeting schedule to be added to calendar.

Stefan
Gurney Chris
Starkie Helen
Lewis
Andrew
Dernie Helen
Bailey
Joseph Ballard Norfolk County
Sarah Blackledge JCP
Peterborough Clive Lewis
Alan Waters
Karen Gibson Norfolk County
Hannah Grimes
Jake
Hardwick
Tara Harris
Helen Lewis
Jerry White
Kris Jones
Linn Clabburn
Graham
Nelson Daniel
Pedley
Graham Phillips
Roisin office of Chloe Smith
Sarah Steed
Stefan
Gurney Ellen
Tilney