

## Norwich Town Deal Board Minutes

24 June 2024

BOARD ATTENDEES	
<p>Andrew Dernie (Chair) - AD; Sarah Collins – SC; Nova Fairbank – NF; Chris Sargisson – CS; Ellen Tilney – ET; Stephen Crocker – SCr; Chris Starkie</p>	<p><b>Apologies:</b> Graham Nelson – GN, Michael Pedder – MP, Amber Clarke – AC, Julie Schofield – JS, Chloe Smith, Jerry White, Mike Stonard</p>

ITEM NO.	MINUTES	OWNER
1.	<p><b>Welcome, actions, apologies, minutes.</b></p> <p>Minutes of the last meeting agreed.</p> <p><u>Updates on actions:</u> Julie Schofield – AI lead to have a seat at the UEA. ET assures this is in hand and actions are in place to progress.</p> <p>DLUHC performance submission has been completed. AD thanked everyone for the time and work gone into this.</p>	
2.	<p><b>LUF Funding Update</b></p> <p>ET provided an update. SC and ET met on 29<sup>th</sup> May with Oliver Alderton to discuss the memorandum of understanding along with the financial statements. These have all been signed and completed.</p> <p>A recent update from Oliver informed ET that progress is on hold until after the election.</p> <p>ET has spoken to colleagues at County who have informed ET that all major funding commitments will possibly be under a 90 day review once the new Government is in place. Whether this will include the LUF funding is yet to be clarified.</p> <p>This potential 90 day review will cause delivery issues. Cost escalation in this period will also raise issues.</p> <p>AD suggested to try and understand the 90 day review, that Councillor Stonard writes to the new DLUHC minister and MP for North Norwich once elected and invites them to visit Norwich.</p>	

	<p>NF suggested the Towns Deal Board contacts political parties before and after election, informing them of the opportunities in Norwich and the LUF funding. NF suggested AD leads on this as the chair of the board.</p> <p>ET further emphasised the community aspect to this. NV suggested quotes from the community could be used in the letters sent, to highlight the impact the delays are having.</p> <p><u>The board agreed for the following letters to be sent:</u>  One to prospective candidates/political parties prior to the election.  One to the new DLUHC minister when elected.  One to the newly elected MP.</p> <p><b>ACTION:</b> ET to draft a letter to be sent from the Town Deal Board, to be co-signed by AD (and Councillor Stonard for those after the election).</p>	
3.	<p><b>Project Updates</b></p> <p><u>The Halls</u>  The project is progressing well, with the scaffolding going as planned.</p> <p>SC explained that until the roof covering was recently removed, it was unknown that in 1923 during construction, an air gap was built in, however this was then finished with a cement compound at the bottom of the roof against the wall.</p> <p>As the cement compound needs to be removed, there is no cost saving, despite the air gap being present. However, this is not as big of a job, as it would be to install the air gap.</p> <p>The rafters are in fairly good condition for their age.</p> <p>Aiming for March/April completion.</p> <p>It has been discovered that the roof will not turn green over time like the old one due to the changes in environment. Copper roofs previously turned green due to the burning of coal, with this no longer being the case in our environment, the roof will go from a 'new penny' colour to an 'old penny'.</p> <p>Clare Hubery is looking into how the Halls are used after the work has been completed. These papers can be shared after 8<sup>th</sup> July.</p> <p><u>Public Realm – Hay Hill</u>  Work is progressing and has almost reached completion.</p>	

	<p>The project team have been informed works will be completed by first week of July, minus the doors on the kiosk, which will be completed by 24<sup>th</sup> August. SC explained how this will be frustrating for the public to see a completed site, but not have access.</p> <p>SG's team have been in discussions with SC surrounding the impact of the delays on BID events throughout the summer. The comms on this needs to be managed, however signage on the fencing is restricted.</p> <p><b>ACTION:</b> SG or a member of BID to get in contact with Sharon Page at Norwich City Council to manage the comms on this.</p> <p><u>Digital Hub</u> The contractor is ready to go ahead and will be attending a pre-meet on site this Thursday (27 June).</p> <p>JCT and lease agreement is nearly completed.</p> <p>It has been agreed that a member of contractor team will attend the Towns Deal Board on occasion to present updates.</p> <p>SG raised that any marketing for the Hub is firstly done through existing channels – not to miss any opportunities with this.</p> <p>KJ offered his support with any surveys for the public using Google Forms.</p>	
4.	<p><b>AOB</b></p> <p>SC is back from leave on the date of the next meeting. Amy will help with prep and collating info for the next meeting.</p>	
5.	<p><b>Next Meeting</b></p> <p>22 July, 2pm</p>	