

RECORD OF OFFICER DECISION

Local Government (Executive Arrangements) (Meetings and Access to Information)
(England) Regulations 2012.

Type of decision: General Exception Notice: Housing Property Contract Variation

Decision Date: 30 June 2024

Decision Maker: Louise Rawsthorne, Chief Executive Officer

Decision status: Is Key Decision?: Yes

Is subject to call in? No

Decision details:

The Chief Executive has taken the following decision following consultation with the Leader, leaders of all political groups, chair of Scrutiny Committee, Portfolio Holder for Housing, Monitoring Officer and Chief Finance Officer.

Variation of Housing Revenue Account contracts for housing maintenance works are awarded at a total cost of **£5,794,400** for the current financial year subject to satisfactory performance and quality being met for the period of one year from 01 July 2024 to 30 June 2025 with an option to extend for a further 10 months to 31 March 2026.

1. **Re-Roofing Programme** to a single supplier, Aspect Group Services Limited at a contract value of **£725,000**.
2. **Kitchen Installations** to a single supplier, Gasway Services Limited, at a contract value of **£1,160,000**.
3. **Bathroom Installations** to a single supplier, Gasway Services Limited, at a contract value of **£1,311,000**.
4. **Domestic Heating Upgrades** to a single supplier, Dodds Group PLC, at a contract value of **£800,000**, from July 2024.
5. **Domestic Electrical Upgrades and Re-wires** to a single supplier, Gasway Services Limited, at a contract value of **£1,600,000**.
6. **Domestic Electrical Inspections and Testing (EICRs)** to a single supplier, Gasway Services Limited, at a contract value of **£198,400**.

Reason for decision: To ensure the timely award of a contract enabling the delivery of both compliance requirements and upgrades to building fabric components. Delegated decision required due to the cancellation of Cabinet meetings during the pre-election period in June 2024.

Alternative Options:

1. **Do nothing:** If the work is not carried out, the council would be non-compliant on both electrical and gas regulations, properties could fall into disrepair, and residents could feel unsafe in their own environment. It could also have a detrimental effect on the reputation of the council as would result in possible negative press attention.
2. **In house provision:** The council does not currently have any existing in-house resources to undertake the installation programmes.
3. **Joint venture/ Norwich City Services (NCSL) delivery:** At present there are no opportunities for NCSL to deliver these work programmes for the council.
4. **Identify a single supplier to award to without competition:** It is not considered that this is likely to provide the best value for money for Council, especially with the option of procuring through a framework which has been tested for value for money
5. **Run and establish a competitively tendered contract with one supplier:** Although timescales allowed for this option, a suitable Framework with Eastern Procurement Limited (EPL) was found with existing established suppliers which covered the requirements of the contract via a further competition process

Declarations of Interest: None

Reports considered by the decision maker:

Any background documents considered:

Publication date: 26 July 2024